TO: 187/Head, Visual and Printing Services Branch
FROM: 154/Education Specialist, OPS
SUBJECT: Request for Photographic and Video Support

The Office of Public Services requests your organization's photographic and video recording support for official documentation of the Lunar Excursion Module Simulator (LEMS) refurbishment. The LEMS is presently being refurbished at the New Horizons Technical Center (NHTC), Butler Farm Road, Hampton, Virginia. The refurbishment completion date of LEMS is scheduled for June 1, 1991. Upon completion of the refurbishment, a special ceremony at NHTC is planned, and at a later date (April 1992) the vehicle will be delivered to the Virginia Air and Space Center in downtown Hampton for display.

Between November 1990 and the planned delivery date of LEMS at the Virginia Air and Space Center, please provide: photographic and video coverage at least three times (20-30 minutes of raw footage each time) of the students working on the LEMS; video coverage of the ceremony planned at the completion of the refurbishment at NHTC (May 1991); and coverage while transporting and placing the LEMS in the Virginia Air and Space Center (April 1992). We plan to assemble the video into a 20-minute tape. The photographs will be placed in LaRC historic files and a set will be sent to the Virginia Department of Historic Resources.

The preferred times for photographic and video coverage of the students working on LEMS are November 1990, January 1991, and April 1991.

LEMS is a National Historic Landmark and this coverage will help LaRC comply with the Virginia Department of Historic Resources requirements for documenting.

Please call me if you have any questions, and thanks for your consideration.

Roger Hathaway
43312
cc:
154/OPS Files
115/OEA Files
123/D. Layman
446/J. Mouring
154/S. Canright

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