INSTRUCTIONS FOR COMPLETING STANDARD FORM 57

1. Please complete Standard Form 57 (Application for Federal Employment) and return to Classification and Wage Administration Section. Omit items 1-3 and 14-15.

2. It has been found for positions of this level that the use of attachments is helpful in making a clear presentation of the information required for items 16, 17D, and 19. It is suggested that the following information, where applicable, be furnished in the form of attachments:

   **Question 16**
   Current duties
   Previous positions held (see paragraph 3 below)

   **Question 17D**
   Publications
   Speeches and talks
   Membership on special commissions, boards, and committees  
   (Include NACA committees and subcommittees)
   Membership in professional and scientific societies
   Honors and awards received
   Patents or inventions

   **Question 19**
   Travel outside the United States (Include names of countries, dates, and lengths of time, reason or purpose of such travel where travel was made in official or semi-official capacity.)

3. For previous positions held, show dates, salary, organizational location, and a description of duties for each position so held. If warranted, significant technical contributions may be brought out in the duties statement for any of the previous positions held.

   **Example 1**
   Aeronautical Engineer (redesignated Aeronautical Research Scientist)
   P-3 to GS-12, $3200 to $6400 per annum

   **Example 2**
   Aeronautical Research Scientist, Aerodynamics (Head, Section)
   GS-13 to GS-14, $8360 to $10,320 per annum

4. If you have any other questions on completing the form, please call Classification and Wage Administration Section, 2381, for assistance.