MEMORANDUM For All Concerned

Subject: Change in organization of Personnel Division, Administrative Department

1. Effective this date the Personnel Services Section of the Personnel Division is abolished and the Counselling, Housing, Rationing, and Transportation functions are transferred to the Employment Section under Mr. J. Norwood Evans, Section Head.

2. The Selective Service Section of the Personnel Division is hereby abolished. Dr. William A. Aery is appointed as Assistant to the Personnel Officer in which capacity he shall be a consultant on Selective Service, Militarization, and other special projects.

3. Mrs. Helen K. Wheary is hereby designated as head of the Personnel Records Section.

TMB.11n

T. Melvin Butler
Personnel Officer

Approved:

Elton W. Miller
Chief, Administrative Department

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Section Heads
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