MEMORANDUM For Richard T. Whitcomb

Subject: Joint Army-Navy NACA Personnel Plan

1. Your name is on the list of essential workers which has been approved by The Adjutant General as the basic list in the Joint Army-Navy NACA Personnel Plan of February 1, 1944, approved on February 10, 1944 by the President.

2. This NACA Laboratory will not be operating after March 20 on the replacement-schedule plan, but will operate under the Plan referred to in Section 1.

3. Enclosed you will find a copy of DSS Form 165, Application for Voluntary Induction, and DSS Form 219, Request for Immediate Induction.

4. Enclosed you will find four copies of DSS Form 154, Request for Transfer for Delivery.

5. If you agree to come under the Plan, please sign all the enclosed forms and return them as soon as possible to the Selective Service office (Technical Service Building).

6. If you do not agree to come under the Plan, please return the unsigned forms as soon as possible.

William A. Aery
Senior Administrative Assistant.

Enc: 1 copy DSS Form 165
      1 copy DSS Form 219
      4 copies DSS Form 154